CHINA VISA CHECKLIST



TRAVELLER DETAILS

- 1. Passport requires physical
 - Passport should be valid for at least 6 months from the date of return and should have at least 2 blank pages.
 - Enclose any old passports with the application.
 - Handwritten passports, passports with observations mentioned and passports valid for more than 10 years are not accepted.

2. Vaccination Certificate

- A photocopy of the vaccination certificate indicating completion of both doses is essential.
- 3. Photographs requires physical
 - Photograph requirements: Dimensions of 35mm x 45mm, clicked within the past three months, featuring 80% of the face, captured against a plain white background with a matte finish.

MANDATORY DETAILS

- 1. Visa Application Form
 - The form should be duly filled & checked by the applicant.
- 2. Appointment Confirmation
 - Appointment Confirmation Letter.

ADDITIONAL REQUIREMENTS

- 1. Covering Letter
 - Stating the applicant's purpose of visit and personal details addressed to the Embassy of China, Delhi Or Consulate General of China, Kolkata.
- 2. Specific Mandates
 - All documents must be in English else official translation is required for documents in other languages. The Embassy or Consulate may request additional documents or a personal interview on a case-by-case basis.
 - Biometrics are mandatory.

OCCUPATIONAL DETAILS

- 1. Self-employed
 - Cover Letter on official business letterhead.
 - o Business Registration Certificate, such as GST certificate, Certificate of Incorporation, Partnership Deed, MOA, etc.
 - Valid proof of proprietorship.
- 2. Employed
 - Provide the following company letters on official letterhead, including the applicant's name, designation, and signature of the authorized signatory:
 - Payslips of last 3 months.
 - o Company Appointment Letter (if the applicant has recently switched the company).

CONDITIONAL REQUIREMENTS

- 1. Stay proof
 - Rental agreement (or) Original company letter is applicable, if the passport is issued in a different jurisdiction from the jurisdiction of visa application.
 - Mumbai jurisdiction: Maharashtra, Karnataka.
 - Kolkata jurisdiction: Orissa, West Bengal, Chhattisgarh, Jharkhand, Bihar.
 - Delhi jurisdiction: All other states.

BUSINESS DETAILS

- 1. Overseas company details
 - Company registration certificate of inviting company.
- 2. Host details
 - Inviting person's valid ID.
- 3. Invitation letter
 - An invitation from the Chinese company must adhere strictly to the Embassy's specified format (Invitation letter format attached in the Forms section).
 - Signatory Name should be written in the Chinese language.
 - Signatures should be cross signature on company seal (and should be in Chinese).

- Visa fees & Service Charge are non refundable against any refusal or cancellation.
- Visa grant or refusal is at the sole discretion of the embassy.
- Visa processing time is decided by the Foreign Missions.