

TRAVELLER DETAILS

1. Passport
 - Handwritten passport and passports valid for more than 10 years are not accepted.
2. Photograph
 - Photographs taken preferably within the last 3 months
 - Dimensions: 2*2 inches, 80% face, clicked against a plain white background with a matt finish.
 - The Photo is to be used only for the Dropbox application.

OCCUPATION DETAILS

1. Employed
 - Below are letters from the company with the letterhead along with the applicant name, designation, and signature of the authorized signatory:
 - Leave Sanction letter (or) No Objection Certificate
 - Payslips of the last 3 months
 - Company Appointment Letter (if the applicant recently switched the company)
2. Self-employed
 - Cover Letter, with the business letterhead.
 - Business registration certificate; can be any of GST certificate, Certificate of Incorporation, Partnership deed, MOA, etc.
 - Add valid proprietorship proof.

FINANCIAL DETAILS

1. Bank Statement
 - Applicant has to present either their own bank statement or the sponsor's statement if they are sponsored by a blood relative or spouse
 - Sponsor's 6-month bank statement with sufficient balance and cash flow.
2. ITR
 - If the applicant is either a Partner (or) LLP (or) Director, Business ITR of the last 3 years
 - 3-year ITR (or) Form 16 for employed and 3-year Personal ITR for self-employed.

ADDITIONAL DETAILS

1. Biometrics Appointment
 - All applicants are required to visit the visa application center to register their biometrics and photographs: <http://www.ustraveldocs.com/in/in-loc-ofc.asp>
2. Consular Interview Appointment
 - All applicants are required to attend a consular interview at the nearest Embassy or Consulate: <http://www.ustraveldocs.com/in/in-loc-post.asp>.
 - The Embassy or Consulate may request additional documents on a case-by-case basis.

CONDITIONAL REQUIREMENTS

1. Sponsor documents
 - Sponsorship letter from the sponsor stating the applicants details and particulars for the trip.
 - Employment proof of the sponsor.
 - Bank-statement of the sponsor,
 - Government ID proof (Passport, Driving license, PAN card) of the sponsor if the sponsor is from India (or) If the sponsor is from USA, then passport/driving license copy of the sponsor

KINDLY CONSIDER THE FOLLOWING INFORMATION AS IMPORTANT BEFORE APPLYING FOR VISA:

- Visa fees & Service Charge are non refundable against any refusal or cancellation.
- Visa grant or refusal is at the sole discretion of the embassy.
- Visa processing time is decided by the Foreign Missions.



For more info contact:
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