

## TRAVELLER DETAILS

1. Passport requires physical
  - Passport should be valid for at least 6 months from the date of departure from South Africa with at least 2 blank pages.
  - Connecting old passport is to be submitted as well.
  - Handwritten passports and passports valid for more than 10 years are not accepted.
2. Photographs require physical
  - 2 Photographs, specifications: 35 mm X 45 mm, clicked within the last 3 months, 80% face, clicked against a plain white background with a matt finish.

## TRAVEL DETAILS

1. Flight Tickets
  - Copy of confirmed Arrival and Departure tickets.
2. Hotel Reservation
  - Copy of confirmed Hotel reservation showcasing the Hotel Address, Contact Number, Applicant's Name and Dates of Reservation for all days of travel.

## FINANCIAL DETAILS

1. Bank Statement requires physical
  - Applicant has to present either their bank statement or the sponsor's statement if they are sponsored by a blood relative or spouse.
  - Sponsor's 3-month bank statement with bank's sign & seal (in English) showing sufficient balance (approximately INR 80,000 per applicant) and cash flow.

## OCCUPATION DETAILS

1. Employed
  - Leave the Sanction letter with the company letterhead.
  - Any one of the below letters from the company with the letterhead along with the applicant name, designation, and signature of the authorized signatory: No Objection Certificate (or) Company Appointment Letter (if applicant recently switched the company) (or) Payslips of last 3 months.
2. Self-employed
  - Cover Letter, with the business letterhead.
  - Business registration certificate(Notarised); can be any GST certificate, Certificate of Incorporation, Partnership deed, MOA, etc.
  - Add valid proprietorship proof.

## CONDITIONAL REQUIREMENTS

1. Rental agreement
  - Notarised Rental agreement; can be either one of 100/- stamp paper (or) online rental agreement.
  - Applicable, if passport is issued in a different jurisdiction from the jurisdiction of visa application. The jurisdiction is given below:
    - Mumbai Jurisdiction: Maharashtra, Madhya Pradesh, Gujarat, Goa, Telangana, Kerala, Karnataka, Tamilnadu & Andhra Pradesh.
    - New Delhi Jurisdiction: Rest of all states.
2. Sponsor documents
  - Sponsorship letter from the sponsor stating the applicants details and particulars for the trip.
  - Employment proof of the sponsor.
  - Bank-statement of the sponsor,
  - Government ID proof (Passport, Driving license, PAN card) of the sponsor if the sponsor is from India (or) If the sponsor is from South Africa, then passport/driving license copy of the sponsor

## MANDATORY DETAILS

1. Special Requirements:
  - All documents should be in English.
  - If a document is in any other language, an official translation of the same should be submitted
  - Embassy or Consulate may request additional documents or personal interview with the applicant on a case-to-case basis.
2. Invitation Letter
  - Letter from the Inviting company in South Africa
  - Invitee's Government photo ID, attested by Commission of Oaths in South Africa

### KINDLY CONSIDER THE FOLLOWING INFORMATION AS IMPORTANT BEFORE APPLYING FOR VISA:

- Visa fees & Service Charge are non refundable against any refusal or cancellation.
- Visa grant or refusal is at the sole discretion of the embassy.
- Visa processing time is decided by the Foreign Missions.



**For more info contact:**  
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